# Weekly Project Meeting Minutes (week 9 and 10)

Date of meeting: 13th - 17th March 2023

Group Number: Group 8

Group members present (Name, ID):

* **Shailsuman Singh-** 0786915
* **Naga Vijaya Lakshmi Petchetti –** 0795708
* **Somya Agrawal –** 0792049
* **Aabriti Karki -** 0781762
* **Atish Adikari –** 0766698
* Had a team meeting on Teams, client wanted a summary report generation with API that would work for different forms according to the requirement of the possible product clients such that the hassle of reading through everything would be reduced.
* Shailsuman has completed reading chapter 7 from “Communicating with data the art of writing for data science”.
* Aabriti worked on the creation of the summary report and shared it with the client.
* Atish has created an interface which uses API and trained it to provide the sample summary report.
* Naga has completed reading chapter 1 and chapter 2 of “Storytelling with data”, created a three minute word document explaining the project.
* Somya has completed reading chapter 3 from “Communicating with data the art of writing for data science “.

Specific Activities completed this week :

Date of meeting: 20th – 24th March 2023

Group members present (Name, ID):

* **Shailsuman Singh-** 0786915
* **Naga Vijaya Lakshmi Petchetti –** 0795708
* **Somya Agrawal –** 0792049
* **Aabriti Karki -** 0781762
* **Atish Adikari –** 0766698

Specific Activities completed this week:

**Shailsuman Singh** : Has worked on the first draft of the report specifically data description, created a flow chart for the description.

**Naga Vijaya Lakshmi Petchetti:** Completed the reading of chapter 1,2,3 of storytelling with you. Started working on the draft presentation.

**Atish Adikari**: Atish researched on techniques for summarizing and related datasets.

**Aabriti Karki**: Aabriti has worked on the preprocessing, data cleaning, hyper parameter tuning and clustering.

**Somya Agrawal**: Completed the reading of chapter 1,2 of “Storytelling with you”.

Specific Output obtained this week:

* Through the task done by each member of group we were able to create a summary report with the API. Started working on the presentation and data collection drafts.

On Target:

* Indicate the current status of your project.
  + green: everything on track for completion by due date

Challenges/Disagreements:

* Incorporating the things we learnt from the chapters in to practice, there are much more improvements to be made
* More reading required for the drafting of the reports.

Planned Activities for coming week:

* Completed the readings assigned and including the information/edits for the drafts needed as instructed by the instructor.